

**Information Guide
for the

CONSTRUCTION
AND
SKILLED TRADES
SELECTION SYSTEM

--CAST TEST BATTERY--**

Test #5108

**Human Resources
Performance Assessment Services
Southern California Edison International
An Edison International Company**

Introduction

CAST is a battery of aptitude tests designed and validated to aid in the selection of candidates across a wide variety of construction and skilled trades occupations. Some of the job titles covered by the validation study include Building Maintenance, Carpenter, Equipment Operator and Repairer, Garage Mechanic, General laborer, Machinist, Shop Meter Tester, and Troubleshooter.

Test Scheduling

Employees will be scheduled for testing by their Supervisor through Human Resources. Applicants will be scheduled through an SCE recruiter.

Test Session

It is important that you follow the directions of the Test Administrator *exactly*. If you have any questions about the testing session, be sure to ask the Test Administrator before testing begins. During testing, you may not leave the room, talk, smoke, eat, or drink. Since some tests take several hours, you should consider these factors before the test begins.

Your answers to the questions are multiple-choice and will be read by a scanner. For your answers to be read accurately by the scanner, you must fill in the circles completely and erase completely any answer you wish to change.

Expect to be at the testing session for approximately 2 hours. No study aids are allowed when taking this test.

Info Guide Feedback

At the end of this guide you have been provided with a Feedback page. If a procedure or policy has changed, making any part of this guide incorrect, your feedback would be appreciated so that corrections can be made.

CAST STUDY MATERIALS STEP-BY-STEP INSTRUCTIONS

To help you prepare for this test, Edison Electric Institute, the test developer, has prepared an informational brochure and detailed practice tests. We recommend that you read through all practice tests and the brochure. The materials are online, and are accessible from any computer with internet access. From the websites you may read or print the materials.

***NOTE:** *Pop-up blockers may not allow the website to run correctly. If you use Pop-up blockers, it is recommended that they be turned off prior to accessing the site.*

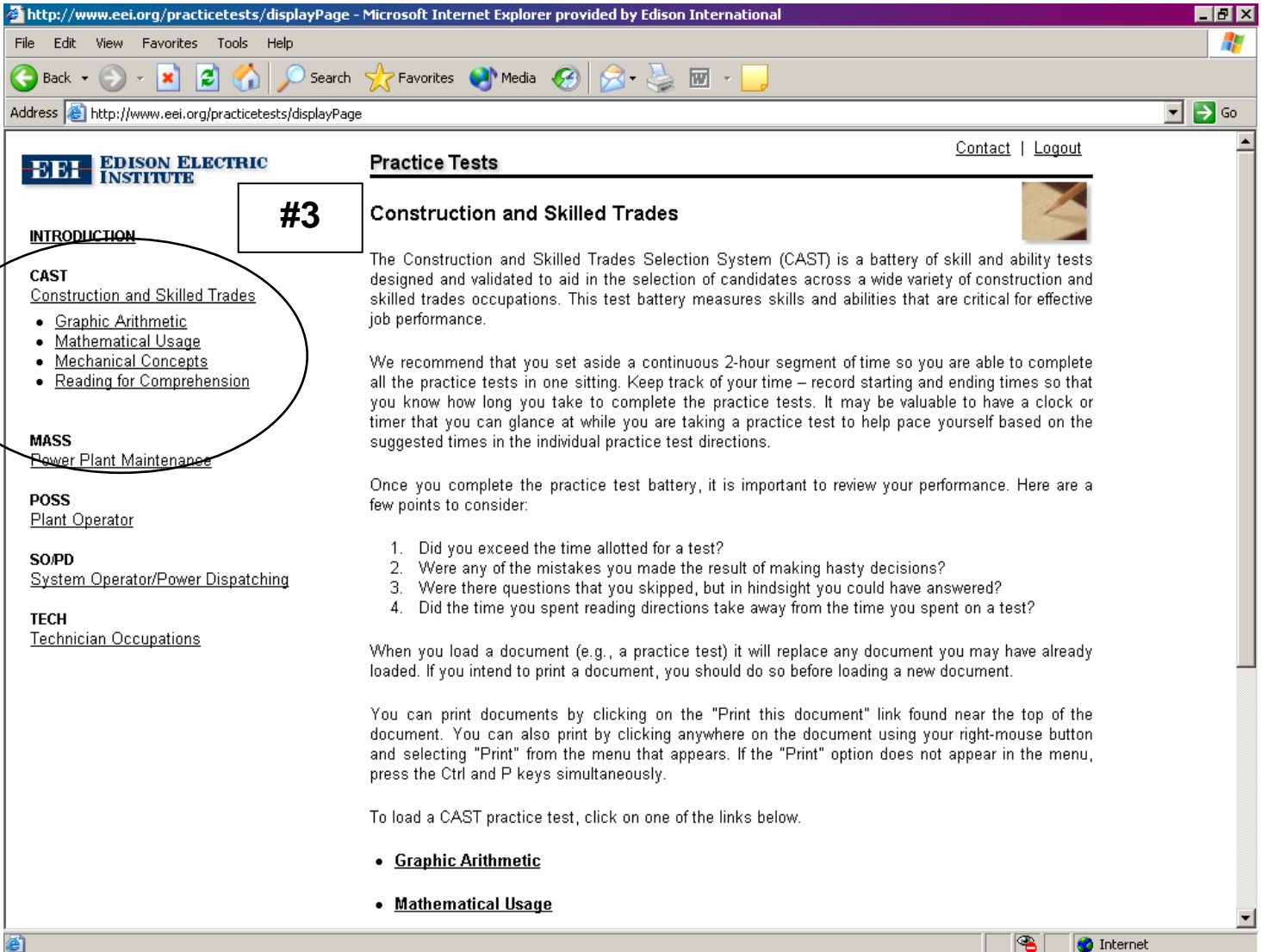
1. From any computer with internet access, type <http://www.eei.org/practicetests> in the address bar to access the practice tests, or <http://www.eei.org/testingbrochures> to access the test brochure. Type the above address(es) exactly as written.
2. Both sites require the same username and password, assigned to Southern California Edison. To log in to the sites, enter the following information (case sensitive).
Name: paper
Password: pen

Example:

The screenshot shows a Microsoft Internet Explorer browser window. The title bar reads "http://www.eei.org/practicetests/ - Microsoft Internet Explorer provided by Edison International". The address bar contains "http://www.eei.org/practicetests/". The main content area displays the Edison Electric Institute logo and the heading "Practice Tests". Below the heading, a message states: "Welcome to the EEI Employment Testing practice tests. To login, please enter the name and password assigned to you." The login form includes a "Name" field with the text "paper" and a "Password" field with the text "pen". A "Login" button is positioned to the right of the password field. A blue sidebar is visible on the left side of the page. The browser's status bar at the bottom shows "Done" and "Internet".

- Click on “Construction and Skilled Trades” (found on the left hand side of the webpage). From there you will be able to access the specific practice test modules or test brochure. You may print the documents if you wish.

Example:



Troubleshooting Guide to Frequently Experienced Problems

- Pop-up blockers may interfere with your ability to access the study materials and practice tests. If you have pop-up blocker software installed, you may need to temporarily disable it. Contact your Internet Service Provider (America Online – AOL, Earthlink, MSN, Verizon Online, etc).
- Anti-virus software (Norton Antivirus, Symantec, etc) may interfere with your ability to access the materials. If you are experiencing problems, you may want to consider temporarily adjusting the settings on your anti-virus software.
- If you experience an error message, such as “Internal Server Error,” simply close your browser window, wait a few minutes, and try again.
- If you are still having problems, please call EEI at the help number listed on the website.

