

**Information Guide
for the**

**PLANT OPERATOR
SELECTION SYSTEM**

--POSS TEST BATTERY--

Test #5100

**Human Resources
Performance Assessment Services
Southern California Edison International
An Edison International Company**

Introduction

POSS is a group of 5 short aptitude tests designed and validated to aid in the selection of candidates for electric utility industry operators in fossil, nuclear, or hydro power plants. Some of the job titles covered by the validation study include Plant Level Operator, Control Room Operators, Boiler Operator, Turbine Operator, Switchboard Operator, Water Treatment Operator, and Operator Trainee.

Test Scheduling

Employees will be scheduled for testing by their Supervisor through Human Resources. Applicants will be scheduled through an SCE recruiter.

Test Session

It is important that you follow the directions of the Test Administrator *exactly*. If you have any questions about the testing session, be sure to ask the Test Administrator before testing begins. During testing, you may not leave the room, talk, smoke, eat, or drink. Since some tests take several hours, you should consider these factors before the test begins.

Your answers to the questions are multiple-choice and will be read by a scanner. For your answers to be read accurately by the scanner, you must fill in the circles completely and erase completely any answer you wish to change.

Expect to be at the testing session for approximately 2 hours. No study aids are allowed when taking this test.

Info Guide Feedback

At the end of this guide you have been provided with a Feedback page. If a procedure or policy has changed, making any part of this guide incorrect, your feedback would be appreciated so that corrections can be made.

POSS STUDY MATERIALS STEP-BY-STEP INSTRUCTIONS

To help you prepare for this test, Edison Electric Institute, the test developer, has prepared an informational brochure and detailed practice tests. We recommend that you read through all practice tests and the brochure. The materials are online, and are accessible from any computer with internet access. From the websites you may read or print the materials.

***NOTE:** *Pop-up blockers may not allow the website to run correctly. If you use Pop-up blockers, it is recommended that they be turned off prior to accessing the site.*

1. From any computer with internet access, type <http://www.eei.org/practicetests> in the address bar to access the practice tests, or <http://www.eei.org/testingbrochures> to access the test brochure. Type the above address(es) exactly as written.
2. Both sites require the same username and password, assigned to Southern California Edison. To log in to the sites, enter the following information (case sensitive).
Name: paper
Password: pen

Example:

The screenshot shows a Microsoft Internet Explorer browser window. The title bar reads "http://www.eei.org/practicetests/ - Microsoft Internet Explorer provided by Edison International". The address bar contains "http://www.eei.org/practicetests/". The main content area displays the Edison Electric Institute logo and the heading "Practice Tests". Below the heading, a message states: "Welcome to the EEI Employment Testing practice tests. To login, please enter the name and password assigned to you." The login form consists of two input fields: "Name" with the text "paper" and "Password" with the text "pen". A "Login" button is positioned to the right of the password field. A blue sidebar is visible on the left side of the page. The browser's status bar at the bottom shows "Done" and "Internet".

- Click on "Plant Operator" (found on the left hand side of the webpage). From there you will be able to access the specific practice test modules or test brochure. You may print the documents if you wish.

Example:

The screenshot shows a Microsoft Internet Explorer browser window displaying the website <http://www.eei.org/practicetests/displayPage>. The page title is "Practice Tests" and the sub-page is "Plant Operator". The Edison Electric Institute logo is in the top left. The left sidebar contains a navigation menu with the following items: INTRODUCTION, CAST (Construction and Skilled Trades), MASS (Power Plant Maintenance), POSS (Plant Operator), SO/PD (System Operator/Power Dispatching), and TECH (Technician Occupations). The "POSS Plant Operator" link is circled in red. The main content area has a heading "Plant Operator" and a sub-heading "Practice Tests". The text describes the Plant Operator Selection System (POSS) and provides instructions on how to take the tests. A list of four questions is shown, with the third question circled in red and labeled with "#3". The questions are: 1. Did you exceed the time allotted for a test? 2. Were any of the mistakes you made the result of making hasty decisions? 3. Were there questions that you skipped, but in hindsight you could have answered? 4. Did the time you spent reading directions take away from the time you spent on a test? Below the list, there is a section titled "When you load a document" and another section titled "You can print documents". At the bottom, there is a section titled "To load a POSS practice test, click on one of the links below." followed by a list of links: Assembly, Mechanical Concepts, and Tables and Graphs.

Troubleshooting Guide to Frequently Experienced Problems

- Pop-up blockers may interfere with your ability to access the study materials and practice tests. If you have pop-up blocker software installed, you may need to temporarily disable it. Contact your Internet Service Provider (America Online – AOL, Earthlink, MSN, Verizon Online, etc).
- Anti-virus software (Norton Antivirus, Symantec, etc) may interfere with your ability to access the materials. If you are experiencing problems, you may want to consider temporarily adjusting the settings on your anti-virus software.
- If you experience an error message, such as “Internal Server Error,” simply close your browser window, wait a few minutes, and try again.
- If you are still having problems, please call EEI at the help number listed on the website.

